UNLV Foreign Languages Department
Syllabus for Chinese 113 Elementary Chinese I
2012 Fall Professor Xiaoling Hays

CHI 113 1001                                             Professor: Xiaoling Hays
MW 11:30 - 12:45 Room: CBC C112           Office: FDH 208
CHI 113 1002                                                Telephone: 702 266 5098 cell
MW 1:00 – 2:15 Room WRI C309             E-mail: Xiaoling.Hays@unlv.edu

Required books:
Integrated Chinese  Level I Part I    Textbook
Integrated Chinese  Level I Part I    Workbook,
Integrated Chinese  Level I Part I    Character Book
Third Edition 2009 by:
Yuehua Liu, Tao-chung Yao, Nyan-Ping Bi, Yaohua Shi, Lianyan Ge.

Course Description  (Introduction Pinyin –Lesson 5 &Review)
This 16-week course is designed to acquaint students with holistic four language skills of
listening, speaking, reading and writing Chinese within a limited scope. To help students
understand how the Chinese language works grammatically, and how to use Chinese in
real life. To help students build a solid foundation in learning Chinese.

It will take 4 sessions to finish one lesson/unit. There will be 6 unit quizzes, a 75-
min midterm, and a 2-hour final exam.

Attendance and class participation:
Students are responsible for all course work whether in class or absent. Attendance in
this class is critical; therefore, three absences from class will lower a student’s grade one
letter grade. Excessive tardiness or leaving early will have a negative impact on a
student’s grade.

Class participation is required of all students. Class participation is defined as students
being randomly called upon by the instructor and providing an answer that shows the
student has read the assigned material. Class disruption or sleeping during class will have
a negative impact on a student’s grade. Class disruption includes, but is not limited to,
speaking while the instructor or another student is talking, cellular telephones ringing
during class, and answering cellular telephones during class.

Class meeting
1. Attendance is an essential course requirement. Participation in classroom
activities is expected. In addition to the discussion of the text there will be
practice of vocabulary, role playing, and group-based tasks.

2. Come to class on time. Leaving early or coming ten minutes late will be
considered as absent. Only physician notes or appropriate written documentation
are accepted for excused absences. Absences and lack of enthusiasm for classroom participation will definitely impact the final grade.

3. Please be aware that you are going to receive an E-mail about an evaluation of this course during the last three-four week of each semester. Please respond to this e-mail promptly.

**Oral Presentation:**
You are to speak 10 commonly used sentences/expressions in Chinese

1. There will be one mid-term and one final oral presentation. The final presentation is a group project of two or three students each.
2. The script should be turned in two weeks before scheduled presentation time. Discussing the script with the instructor is required before the oral presentation. Time for the oral presentation is 5-8 minutes per group. Time for the final presentation is around three minutes per person.

**Homework:**
Homework will be graded. Assignments must be completed and prepared well for the quizzes of each chapter. It is your job to write and practice a new character in using your Character Workbook. Focus on simplified character and traditional character by option. The hand writing will be graded before Mid-term and Final.

**Language Lab:**
There are language tapes, video tapes, and computer software in the language lab (FDH2nd floor). Best effort should be made to take full advantage of the available audio/video tapes and computer software. The audio tapes can be reduplicated for personal use. Students are required to attend a 50-minute conversation lab each week, starting the third week.

**Quizzes and Examinations:**
1. Weekly quizzes will be given to test your use of new words and sentence patterns.
2. A mid-term examination and a final examination will be given during the semester. Students are expected to be on time for exams.
3. Quizzes may be made up only for an acceptable reason. Mid-term and the Final examinations cannot be made up for any reason. As a general rule, a student missing a class or laboratory assignment because of observance of a religious holiday shall have the opportunity to make up missed work.

**Requirement & Evaluation:**
1. Attendance and Daily performance 20%
2. Homework assignments 20%
3. Quizzes 20%
4. Oral presentation 10%
5. Mid-term examination 10%
6. Final examination 20%
Grading scale
A=93-100      A-=90-92
B+=87-89      B=84-86    B-=80-83
C+=77-79      C=74-76    C-=70-73
D+  67-69     D 64-66     D- 60-63        F  59 & below

Religious Holidays Policy: Any student missing class quizzes, examinations, or any other class or lab work because of observance of religious holidays shall be give an opportunity during that semester to make up missed work. Notification of the instructor is required at least one week before the religious holiday.

Students with disabilities:
If you have a documented disability that may require assistance, you will need to contact the Disability Resource Center for the coordination of services. The DRC is located in the Student Services Complex (SSC), Room 137. Their numbers are 895-0866 (TDD 895-0652).

Academic honesty:
All written work should be done entirely by you, as grades must represent your proficiency in Chinese. If you have any questions regarding what is acceptable, ask your instructor. Cheating will be dealt with according to the guidelines for academic misconduct.

Academic Misconduct – Academic integrity is a legitimate concern for every member of the campus community; all share in upholding the fundamental values of honesty, trust, respect, fairness, responsibility and professionalism.
An example of academic misconduct is plagiarism. Plagiarism is using the words or ideas of another, from the Internet or any source, without proper citation of the sources. See the Student Academic Misconduct Policy (approved December 9, 2005) located at: http://studentconduct.unlv.edu/misconduct/policy.html.

Tutoring: The Academic Success Center (ASC) provides tutoring and academic assistance for all UNLV students. You are encouraged to stop by the ASC #22 or by calling 702-895-3177 or visit Website at: http://academicsuccess.unlv.edu/tutoring/.

Copyright use:
The University requires all members of the University community to follow copyright and fair use requirements. Violations of copyright laws could subject students to federal and state civil penalties as well as disciplinary action under University policies. To understand copyright and fair use policies, UNLV encourages students to visit its copyright web page at: http://www.unlv.edu/committees/copyright

Helpful website:
http://eall.hawaii.edu/yao/icusers/
Find us UNLV Chinese. On facebook!
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<tr>
<th>Week</th>
<th>Date</th>
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<th>Topic</th>
<th>Notes</th>
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<td>08/29</td>
<td>Simple Finals</td>
<td>Pronunciation 4 Tones</td>
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<td>2</td>
<td>09/03</td>
<td>09/05</td>
<td>Test for Simple finals and Initials</td>
<td>Compound Finals Numerals 1-100</td>
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<td>3</td>
<td>09/10</td>
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<td>Test for Strokes &amp; stroke order</td>
<td>Basic 11 Stroke's &amp; stroke order</td>
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<td>Review</td>
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**Note:**
The syllabus is subject to modification with ample notice to students if the instructor deems necessary.