General objectives
- Students will demonstrate intermediate proficiency level in reading, writing, listening and speaking.
- Students will demonstrate cultural understanding of Hispanic cultures through comparisons and connections with their own culture.
- Students will develop metalinguistic awareness of language as a system and of the ways in which language codes information.

Specific linguistic and communicative objectives
Students will review
- narration in the past
- compound sentences
- expressing emotions, opinions, wishes, requests, doubts using the subjunctive mood.
- expressing formal commands.
- talking about the future.
- talking about hypothetical scenarios.

Course Materials:*
- MySpanishLab Pearson eText with Student Activity Manual (Access Card)
-Spanish/English dictionary (recommended)

*Note: Each student is required to have his/her own textbook. Textbook sharing is not allowed. Students are required to bring the textbook to class daily. At the instructor’s discretion, failure to bring the required materials to class may constitute an unexcused absence.

**WEIGHTING SCALE:**

<table>
<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homework/Lab</td>
<td>15%</td>
<td>A 93-100</td>
</tr>
<tr>
<td>Compositions</td>
<td>15%</td>
<td>A- 90-92</td>
</tr>
<tr>
<td>Oral presentation</td>
<td>5%</td>
<td>B+ 88-89</td>
</tr>
<tr>
<td>Quizzes</td>
<td>20%</td>
<td>B 84-87</td>
</tr>
<tr>
<td>Midterm</td>
<td>20%</td>
<td>B- 80-83</td>
</tr>
<tr>
<td>Final Exam</td>
<td>25%</td>
<td>C+ 78-79</td>
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<td>C- 70-73</td>
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**GRADING SCALE:**

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<td>F</td>
<td>59 &amp; Below</td>
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</tbody>
</table>

**Extra credit policy:**

There will be no extra credit in the class.

**Attendance Policy** - Class attendance is mandatory. After three (3) unexcused absences, your final course grade will be lowered by one number for each unexcused absence thereafter. Example: if your grade is 90 (which is A-) and you have one unexcused absence beyond the three allowed, your grade will change to 89 (which is B+). An excused absence is defined as: a documented illnesses and/or a documented family/unavoidable emergency. It is the student's responsibility to give his/her instructor verifiable documentation on official letterhead (with missed days & excuse for the missed days) clearly outlined, one (1) class meeting after returning. If no acceptable documentation is provided, it will count as an unexcused absence. **Informing your instructor of an absence without acceptable documentation is a courtesy not an excused absence.**

If you arrive late to class (15 minutes maximum) you will still be allowed to sign-in and counted present, however, a tardy will be marked next to your name. After 15 minutes you will be allowed to stay in class, however, an unexcused absence will count against you. After three (3) tardies, an unexcused absence will be counted against you.

If you step out of class for more than 5 minutes (emergencies exempt) or if you depart prior to dismissal by the instructor, you will be counted absent for that class period.

In the event that you represent UNLV at any extracurricular or official activity, extracurricular activities may include, but are not limited to; band, drama, intercollegiate athletics, recruitment, and any other activity sanctioned by a college/school dean, and/or the Executive Vice President and Provost, you must provide written notification on official UNLV letterhead no less than one (1) week prior to the missed class(es).
Students are expected to be mindful of assignments & due dates as indicated in the course calendar. Also it is the students’ responsibility to check WebCampus daily for announcements and supplementary exercises. Students who are not properly enrolled are not allowed to sit in class and are subject to an administrative drop. All classes are primarily taught in Spanish.

**Homework Policy:**
All homework is due within the first 15 minutes of class on the designated due date. All assignments (compositions), **must be typewritten.** Late, e-mailed, faxed, "dropped off later" or hand-written assignments **will NOT be accepted for credit.** Late assignments may be accepted with a documented excuse as outlined in the attendance policy.

Note: Assignments that are late due to extraordinary circumstances will be evaluated on a "case by case" basis and accepted at the instructor’s discretion.

**Lab (MySpanishLab):**
The laboratory will consist of the assigned MySpanishLab exercises for chapters 1-12. All sections and due dates are pre-assigned and must be completed online at: http://www.myspanishlab.com. If you have a computer that does not meet the system requirements and/or require additional computer help, please visit the Language Resource Center located in FDH 240. http://www.unlv.edu/centers/lrc/. Computer issues/login problems, other than those directly attributable to MySpanishLab program itself (please keep an e-mail log of all correspondence with MySpanishLab), are not acceptable excuses for incomplete or late work.

**Note:** Students are required to register with the MySpanishLab program by Friday **Jan 31st, 2014.** When creating a new account, students must use their REBELMAIL e-mail address. If you require help changing your e-mail address, please see the FAQ link on your Quia student workstation for instructions.

**Compositions:**
There will be a total of four (4) 250-word compositions. Topics for each composition are outlined in the course calendar. All compositions and drafts must be typewritten. Final drafts of compositions will be accepted only if a rough draft has been turned in prior to the final draft. Refer to the “composition guidelines” for complete information.

**Oral presentation:**
Students are required to talk in front of the class for four minutes. The instructor will provide the topic. It will be closely related to the material discussed in class. The dates for the oral presentations will be assigned by the instructor.

**Quizzes**:  
There will be a total of two (2) quizzes. Please refer to the course calendar for dates.

**Examinations**:  
There will be a total of two (2) examinations: a midterm examination and a comprehensive final examination. The midterm will cover chapters 1-5 and the **final examination will be comprehensive**. These exams will cover the following components: oral comprehension, vocabulary, grammar, reading comprehension. The final examination will include a composition.

*Note - All quizzes/examinations will start promptly at the beginning of the class period, if you arrive late any information given in your absence will NOT be repeated.*
**Note: Only those students that provide documentation for an illness and/or an emergency that
directly and/or immediately affects the student on this day, with the reason and date for their
absence clearly stated on official letterhead will be allowed a make-up exam. All paperwork must
be submitted directly to the instructor. Personal scheduling conflicts, family and/or employment
commitments are not acceptable excuses. Please plan accordingly, attendance is mandatory.

**Language Placement** - If you are a student that has taken four (4) or more semesters of high school
Spanish or if you are a Spanish heritage speaker, please go to the Language Resource Center (FDH 240)
and ask for the Placement test for proper language level placement.

**Academic Misconduct** – Academic integrity is a legitimate concern for every member of the campus
community; all share in upholding the fundamental values of honesty, trust, respect, fairness,
responsibility and professionalism. By choosing to join the UNLV community, students accept the
expectations of the Academic Misconduct Policy and are encouraged when faced with choices to always
take the ethical path. Students enrolling in UNLV assume the obligation to conduct themselves in a
manner compatible with UNLV’s function as an educational institution.

An example of academic misconduct is plagiarism. Plagiarism is using the words or ideas of another,
from the Internet or any source, without proper citation of the sources. See the *Student Academic
Misconduct Policy* (approved December 9, 2005) located at:
[http://studentconduct.unlv.edu/misconduct/policy.html](http://studentconduct.unlv.edu/misconduct/policy.html).

**Copyright** – The University requires all members of the University Community to familiarize themselves
and to follow copyright and fair use requirements. You are individually and solely responsible for
violations of copyright and fair use laws. The university will neither protect nor defend you nor
assume any responsibility for employee or student violations of fair use laws. Violations of copyright
laws could subject you to federal and state civil penalties and criminal liability, as well as disciplinary
action under University policies. Additional information can be found at:
[http://provost.unlv.edu/copyright/statements.html](http://provost.unlv.edu/copyright/statements.html).

**Disability Resource Center (DRC)** – The UNLV Disability Resource Center (SSC-A 143,
[http://drc.unlv.edu/](http://drc.unlv.edu/), 702-985-0866) provides resources for students with disabilities. If you feel that you
have a disability, please make an appointment with a Disabilities Specialist at the DRC to discuss what
options may be available to you.

If you are registered with the UNLV Disability Resource Center, bring your Academic Accommodation
Plan from the DRC to me during office hours so that we may work together to develop strategies for
implementing the accommodations to meet both your needs and the requirements of the course. Any
information you provide is private and will be treated as such. To maintain the confidentiality of your
request, please do not approach me before or after class to discuss your accommodation needs.

**Religious Holidays Policy** – Any student missing class quizzes, examinations, or any other class or lab
work because of observance of religious holidays shall be given an opportunity during that semester to
make up missed work. The make-up will apply to the religious holiday absence only. It shall be the
responsibility of the student to notify the instructor no later than the end of the first two weeks of classes,
January 31st, 2014, of his or her intention to participate in religious holidays which do not fall on state
holidays or periods of class recess. This policy shall not apply in the event that administering the test or
examination at an alternate time would impose an undue hardship on the instructor or the university that
could not reasonably been avoided. For additional information, please visit: http://catalog.unlv.edu/content.php?catoid=4&navoid=164.

**Incomplete Grades** - The grade of I – Incomplete – can be granted when a student has satisfactorily completed all course work up to the withdrawal date of that semester/session but for reason(s) beyond the student’s control, and acceptable to the instructor, cannot complete the last part of the course, and the instructor believes that the student can finish the course without repeating it. A student who receives an I is responsible for making up whatever work was lacking at the end of the semester. If course requirements are not completed within the time indicated, a grade of F will be recorded and the GPA will be adjusted accordingly. Students who are fulfilling an Incomplete do not register for the course but make individual arrangements with the instructor who assigned the I grade.

**Tutoring** – The Academic Success Center (ASC) provides tutoring and academic assistance for all UNLV students taking UNLV courses. Students are encouraged to stop by the ASC to learn more about subjects offered, tutoring times and other academic resources. The ASC is located across from the Student Services Complex (SSC). Students may learn more about tutoring services by calling (702) 895-3177 or visiting the tutoring web site at: http://academicsuccess.unlv.edu/tutoring/.

**UNLV Writing Center** – One-on-one or small group assistance with writing is available free of charge to UNLV students at the Writing Center, located in CDC-3-301. Although walk-in consultations are sometimes available, students with appointments will receive priority assistance. Appointments may be made in person or by calling 895-3908. The student’s Rebel ID Card, a copy of the assignment (if possible), and two copies of any writing to be reviewed are requested for the consultation. More information can be found at: http://writingcenter.unlv.edu/

**Rebelmail** – By policy, faculty and staff should e-mail students’ Rebelmail accounts only. Rebelmail is UNLV’s official e-mail system for students. It is one of the primary ways students receive official university communication such as information about deadlines, major campus events, and announcements. All UNLV students receive a Rebelmail account after they have been admitted to the university. Students’ e-mail prefixes are listed on class rosters. The suffix is always @unlv.nevada.edu.

**Final Examinations** – The University requires that final exams given at the end of a course occur at the time and on the day specified in the final exam schedule. See the schedule at: http://www.unlv.edu/registrar/calendars

**Classroom Policies/Rules** - It is a faculty member's discretion and prerogative to determine what is and is not acceptable behavior in his or her classroom (i.e., late arrival, wearing hats). Also, classroom occupants are at the discretion of the instructor (per UNLV General Counsel). If faculty does not wish to permit students to bring their children to class, they may want to note it on their syllabus. Although there is no policy prohibiting bringing children to class, it falls within the Student Conduct Code, Section Two, III. K. and L. relating to “disrupting” the classroom and/or university operations. See http://studentlife.unlv.edu/judicial/student.html.

All students are asked to power OFF all their electronic devices at the start of class. The use of cell phones and or any other electronic devices in class is prohibited. Texting or having a cell phone on/ringing and/or listening to iPods/MP3’s, etc. in class is disrespectful to the instructor and the other students. If you are caught texting, your cell phone rings (especially during a quiz/exam), listening to your iPod/MP3, etc., you will be asked to leave class, and you will be counted absent (unexcused) for that day.
| Week 1   | Jan 21, 23 | Martin Luther King, Jr. Day Recess - Jan 21  
Course introduction  
Capítulo 1: Hablemos de nosotros  
Describing people and things: Adjective agreement (9) |
|---------|-----------|------------------------------------------------|
| Week 2  | Jan 28, 30| Ser y estar (16)  
Capítulo 2: Hablemos de viajes  
Taking about past activities (42)  
Syllabus agreement due  
NOTE: Students must be registered at WebSam by Jan 30 |
| Week 3  | Feb 4, 6  | Taking about past activities (42)  
Telling how long ago something happened (43)  
Describing how life used to be (44)  
Composition 1 draft due - Feb 6 |
| Week 4  | Feb 11, 13| Narrating in the past (45)  
More uses of the preterite and the imperfect (48)  
Verbs that change meaning in the preterite (50)  
MySpanishLab due (Chapters 1 and 2) - Feb 19 |
| Week 5  | Feb 18, 20| Washington's Birthday - No class  
Quiz #1 - Feb 20  
Capítulo 4: Hablemos de donde vivimos  
Composition 1 final version due (Feb 20) |
| Week 6  | Feb 25, 27| Avoiding repetition of nouns: Direct object pronouns (104)  
Indicating to whom or for whom actions are done: Indirect object pronouns (106)  
Double object pronouns (108)  
Composition 2 draft due (Feb 27) |
| Week 7  | Mar 4, 6  | Por vs. para (114)  
MySpanishLab due (Chapter 4) - Mar 5  
Capítulo 5: Hablemos de los derechos humanos  
Expressing hope and desire: Present subjunctive of regular verbs (136)  
Present subjunctive of irregular verbs (138)  
Expressing opinion and judgment: Impersonal expression with the subjunctive (138) |
| Week 8  | Mar 11, 13| MIDTERM – Mar 11  
Expressing feelings and emotions: Subjunctive in noun clauses (140)  
Giving advice, suggesting and requesting: Subjunctive in noun clauses (140)  
Composition 2 final version due - Mar 13  
MySpanishLab due (Chapter 5) - Mar 23 |
| Mar 17-22 | SPRING BREAK | |
| Week 9  | Mar 24, 26| Expressing doubt, denial, and uncertainty (143)  
Capítulo 6: Hablemos de la salud  
Talking about generalities and giving information: Impersonal se (168) |
| Week 10  | Composition 3 draft due Mar 31  
|         | Telling people what to do: Informal commands (170)  
|         | Placement of pronouns with commands (172)  
|         | Placement of pronouns with negative commands (174)  
|         | Lola Lago  
|         | MySpanishLab due (Chapter 6) - Apr 6  
| Mar 31, Apr 2 |  
| SPRING BREAK |  
| Week 11  | Quiz #2 – Apr 7  
|         | Denying and contradicting: Indefinite and negative words (204)  
|         | Describing the unknown and nonexistent: Adjective clauses (207)  
|         | Capítulo 8: Hablemos del arte  
|         | Lola Lago  
| Apr 7, 9 |  
| Week 12  | Composition 3 final due Apr 16  
|         | Uses of the indefinite article (234)  
|         | Expressing time in the future: Subjunctive in adverbial clauses (236)  
|         | Expressing purpose: Subjunctive in adverbial clauses (238)  
|         | Expressing uncertainty and condition: Subjunctive in adverbial clauses (240)  
|         | MySpanishLab due (Chapters 7 and 8) - Apr 20  
| Apr 14, 16 |  
| Week 13  | Capítulo 9: Hablemos de la juventud  
|         | Future tense (260)  
|         | Conditional tense: (261)  
|         | Describing past desires, giving advice, and expressing doubts (263)  
|         | Composition 4 draft due Apr 23  
| Apr 21, 23 |  
| Week 14  | Imperfect subjunctive (263)  
|         | Lola Lago  
|         | Hypothetical situations in the future (265)  
|         | Contrary-to-fact situations (267)  
|         | MySpanishLab due (Chapter 9) - May 4  
| Apr 28, 30 |  
| Week 15  | Hablemos del ocio y del tiempo libre  
|         | Passive voice (316)  
|         | The passive se (318)  
|         | Composition 4 final due (May 7)  
|         | Uses of the definite article (350)  
|         | MySpanishLab due (Chapters 12) - May 9  
| May 5, 7 |  
| FINAL EXAM - Wednesday May 15 10:10 a.m. – 12:10 p.m. |
Composition Guidelines
All compositions must follow the following guidelines in order to be accepted for credit (All topics & due dates are outlined on your course calendar):

- Draft & Final Version must be typewritten
- Doubled-spaced
- 12 point font
- Script: Times New Roman
- One (1) inch margins all around (MLA format)
- Word count must be included on the bottom right of the composition
- Final draft must be turned in with the corrected draft STAPLED on the left hand corner.
- Name, Class & Section, Date & Comp #, "Draft" or "Final Version" must be written, single-spaced on the top left hand corner.

Example:
John Doe
Spanish 214 - Section 01
06 Feb 2014
Comp #1: Draft

Your instructor will use the following codes when correcting your composition drafts & final versions:

1. Missing accent, punctuation, and/or spelling error
2. Phrase, sentence does not make sense
3. Direct English translation
4. Use of English
5. Wrong verb
6. Wrong word
7. Missing word
8. Wrong conjugation
9. Number, gender and/or agreement error
10. Unnecessary word
11. Incorrect transition
12. Incorrect Vocabulary
13. Word order
14. No topic sentence
15. No conclusion
16. Main points need to be developed
17. Needs title (if applicable)

The draft is worth 60% of the total composition grade, and the corrected final version is worth 40% of the total composition grade. If no final version is turned in, per the syllabus/composition guidelines, the
student will receive only 60% of the total composition grade, no final version will be accepted without a draft version. All compositions are due on the indicated due date as stated on the course calendar. Only hard copies of the compositions will be accepted for grading on the due date. No e-mailed, faxed or, "dropped off later" compositions will be accepted. Late compositions will only be accepted with a valid documented excuse as outlined in the course syllabus. Final draft compositions that are turned in without corrections will receive a grade of zero (0). Late compositions due to extraordinary circumstances will be evaluated on a "case by case" basis and accepted at the instructor’s discretion.

**Word Count**
- Comp #1 (p. 29) - 250 words
- Comp #2 (p. 92) - 250 words
- Comp #3 (p. 154) - 300 words
- Comp #4 (p. 187) - 300 words

**Spanish Typing Accent Information:**

**Windows***

<table>
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<th>Ñ – Alt + 0193</th>
<th>á – Alt + 0225</th>
<th>ü – Alt + 0252</th>
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<td>Õ – Alt + 0220</td>
<td>ñ – Alt + 0241</td>
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</table>

**MacIntosh**

Acute Accent – Type: Option + E, then the vowel. For instance, to type á hold down Option + E, then type lowercase “A”. To type “Á”, hold down Option + E, then type a capital A.

ñ, Ñ – Type Option + N, then lowercase N for ñ or capital N for Ñ.

ü, Ü – Type Option + U, then lowercase U for ü or capital U for Ü.

¿ - Type Shift + Option + ?

í - Option + 1
« - Option + \n» - Shift + Option + \n€ - Shift + Option + 2 (May not work for older System 9 fonts)

*Note: Codes may not work on laptop computers.
University of Nevada – Las Vegas  
Department of Foreign Languages  
Spanish 214 – Intermediate Spanish II  
Spring 2014

All students are expected to read, sign and return the following to the instructor by the designated due date listed on the course calendar:

I have downloaded, printed and completely read and understand my syllabus for my Spring 2014 Spanish 214 class.

I am fully aware of, and understand all departmental policies, rules, regulations and expectations for this course that are outlined on my course syllabus.

I am completely aware of and fully understand that if I have any questions, concerns or issues I will initially attempt to resolve these with my instructor. If my questions, concerns or issues are still unresolved I may contact the Spanish Language Program Coordinator.

I am aware of, and fully understand that all contact information for my instructor and the Spanish Language Program Coordinator are available on the first page of my syllabus.

Student’s Printed Name _______________________________________
Student’s Signature _______________________________________
Section _______________________________________
Date _______________________________________