

Course Syllabus

JPN113 Sec. 7 Elementary Japanese I / Spring 2012

Department of Foreign Languages, University of Nevada Las Vegas

Time: T & Th 1:00-2:15

Classroom: WRI C307

Phone: 895-3554

Instructor: Jessica Saiki (**Office:** FDH233)

E-mail: saikij@unlv.nevada.edu

Office Hours: Thursday 11:30-12:30 or by appointment

☆ Foreign Language Department Rules:

- Students who have studied Japanese in high school or another institution **MUST** take the placement exam to take JPN114 or higher. (If you had two years (or more) of high school Japanese, you should challenge JPN114 or higher.)
- Students are not allowed to enroll in two Japanese courses (ex. JPN113 and JPN114) during the same semester.
- Students may not take any course lower than those for which they have received credit.

☆ REQUIRED Course Materials: → **We only use 2nd Edition of Genki!**

1. **Textbook:** Banno, Ikeda, Ohno, Shinagawa, Tokashiki (2011). GENKI: An Integrated Course in Elementary Japanese I (2nd Edition). Tokyo: The Japan Times, Ltd. (ISBN: 4-7890-1440-3)
2. **Workbook:** Banno, Ikeda, Ohno, Shinagawa, Tokashiki (2011). GENKI: An Integrated Course in Elementary Japanese I Workbook (2nd Edition). Tokyo: The Japan Times, Ltd. (ISBN: 4-7890-1441-0)
3. **Kanji Practice Sheet for Homework:** It can be downloaded from WebCampus.

☆ Website Information:

1. UNLV Foreign Language Website: http://liberalarts.unlv.edu/Foreign_Languages/index.html
2. WebCampus to download class materials: <https://webcampus.nevada.edu/webct/entryPageIns.doweboct>
3. Publisher's website, *Genki- Online* (Self-study room): http://genki.japantimes.co.jp/self_en

☆ Course Description:

Japanese 113 is an elementary course, designed for beginning-level students. This course covers Lesson 1, 2, 3 and part of Lesson 4 of the "Genki I" textbook.

☆ Student Learning Outcomes: (Source: ACTFL Proficiency Guidelines [Speaking ~ Writing]: Novice-mid)

Upon completion of this course, students will be able to communicate in Japanese minimally in such situations as asking/telling time, introducing oneself/friends, shopping and ordering food, and describing daily activities.

- **Speaking:** Able to produce phrases consisting of isolated words and learned phrases sufficient for handling simple, elementary needs and expressing basic courtesies.
- **Listening:** Able to understand some short, learned utterances, some words and phrases from simple questions, statements, high-frequency commands and courtesy formulae about topics that refer to basic personal information or the immediate physical setting.
- **Reading:** Able to identify an increasing number of highly contextualized words and/or phrases including cognates and borrowed words, where appropriate.
- **Writing:** Able to transcribe familiar words or phrases and reproduce some from memory. (*Hiragana, Katakana*, and 29 kanji characters will be covered in this course.)
- **Culture:** Able to understand the very basic cultural manners such as greetings as well as the lifestyle based on the concept of *uchi* (in-group) and *soto* (out-group).

☆ Grading Policies:

1) Homework and Assignments	20%
2) Quizzes	20%
3) Exams	30%
4) Presentation and Interview	10%
5) Final Exam	20%

☆ Grading Scale:

100-93% = A	79-77% = C+
92- 90% = A-	76-73% = C
89- 87% = B+	72-70% = C-
86- 83% = B	69-60% = D
82- 80% = B-	59 or below = F

☆Course Policies:

Cellular phone, Lap-top Computer or any other electronic device should be turned off during class and be put away in your bag, not in your pocket! (See below for consequence.)

1. Attendance and Participation Policy:

Japanese classes offer an important opportunity for students to be exposed to authentic Japanese. You are expected to come to class regularly, on time and to participate in all class activities. **First two absences will not affect your grade.** (Your other grades may be affected if they are not excused absences.) **Each additional absence will result in the loss of 2% of your total grade. Please note that doing any activities below 2 times will be counted as one absence.** They are (1) tardy, (2) early departure, (3) leaving more than 5 minutes during class* and (4) an activity that disrupts students' participation such as using a cell phone/computer (or other electronic devices), eating food, and doing homework in class. After 8 absences, student may receive a warning to drop the course. Contact your instructor if your absence is justifiable (ex. religious holiday, UNLV extracurricular activity, emergency situation) and has the official documentation to support it. ***You must notify the instructor before leaving the classroom while the class is in session.**

2. Homework and Assignments:

Homework and assignments are given **EVERY WEEK**. All homework is due within the first 15 minutes of class on the designated day unless your instructor tells you differently. **Late Homework will be accepted as long as it is submitted by the beginning of next class.** However, there will be **50% reduction** (2pts) from your grade for the assignment. All the homework must be completed entirely in order to receive credit. If the homework is missing one or more section(s) or has too many errors it will be considered as "Incomplete" (0 pt.)*. **Absolutely no credit will be given if your assignment is done or is submitted by someone else.** This also applies if your assignment was done during class or if it was copied from someone else's work.

Contact your instructor before due date if you have any questions or problems.

Points of each Homework assignment (4 pts. max.):

4 pts.	→ Everything was completed and submitted on time.
3 pts.	→ Everything was completed and submitted on time, but had few errors.
2 pts.	→ Late or incomplete work was completed and submitted./Re-do work was assigned.
0 pts.	→ Nothing was submitted. / It was not completed entirely or had too many errors. ("incomplete")*

Listening Homework: Use the CD-ROM that is included in the Genki Workbook (2nd Edition).

Kanji Homework: Use the Kanji Practice Sheet (on WebCampus) to take notes in class and to do the Kanji homework.

3. Classroom Quizzes:

Quizzes will be given frequently and students are allowed to drop the lowest quiz grade. If you miss a quiz, that will be counted as your lowest score. **Under no circumstances will there be any make-up quizzes.** Some quizzes will be given to test your speaking skills.

4. Lesson and Final Exams:

There will be three Lesson Exams. The Final Exam will be comprehensive. **Make-ups are given with the submission of the official documentation** that validates the justifiable nature of your absence. Other make -ups will receive 20% reduction.

5. Presentation and Interview:

You will be assigned to participate in presentation(s) and one-to-one interview with the instructor. Details will be announced later.

☆Students Responsibilities:

1. Preview the lesson:

You **MUST** study Vocabulary and Kanji assigned for each lesson and read "Grammar" and "Expression Notes" sections in the textbook before class for effective class participation. Use the *Genki- Online* website for self-study and the Student CD to practice listening.

2. Rebelmail:

Please use your **Rebelmail (UNLV E-mail Account)** or forward it to an account of your choice.

3. Add, Drop and/ or Withdraw:

The last day to add, drop or withdraw and receive 100% refund is **January 23, 2012**. The last day to drop or withdraw from classes or change to audit is **March 23, 2012**. Drops and withdrawals will not be allowed after this date even with the instructor's approval. The instructor must assign a final grade if a student stops coming to class and fails to withdraw by the deadline. (Refer to the Undergraduate Catalog.)

4. Getting Assistance:

If things become unclear and difficult, it is your responsibility to take the initiative and contact the instructor for assistance after class or during the instructor's office hours.

5. Letter of Recommendation: Contact the instructor **AT LEAST a month before the deadline** and provide the information such as:

- (1) Description of the position/honor (possibly provide a URL/pamphlet);
- (2) Filled-out form, a pre-addressed, stamped envelope, and/or any other necessary materials;
- (3) Your resume/CV and/or personal statement; and
- (4) Any other details that might be helpful.

☆ Academic Dishonesty/Misconduct:

Academic Dishonesty/Misconduct includes, but is not limited to: Cheating, Getting External Assistance, and Plagiarism

- Cheating is not allowed in class. The actions during a quiz/test considered as cheating (but are not limited to) are: having cell phone out, looking at other student's quiz/test or a cheating material, putting your hands in your bag and communicating with others.
- Assignments must be completed entirely by each student without any external assistance. **Your tutor/friend cannot change your assignments and essays in any way and you should not copy the other people's work.** If you need help with your assignments and essays, contact your instructor. Online translations will be considered as the external assistance.

Consequences:

- **Any student found to have committed academic dishonesty/misconduct will receive a grade of "F" for the work.** Instructor will notify the student and have a private meeting before the grade of "F" is given. Once the act of dishonesty is proved, the instructor is required to report it, no matter how large or small, to the Japanese Program, the Department and the University. Students may appeal a finding of academic dishonesty/misconduct to the Department Chair and then go through the University's appeal process.
- **Japanese Program will follow the Academic Dishonesty Policy and Procedure of UNLV.** (Refer to the Undergraduate Catalog or < <http://studentconduct.unlv.edu/misconduct/policy.html> >)

☆ Other Information:

Learning Resource Center (LRC):

LRC is located in FDH240 (Phone: 895-1930). Students are encouraged to visit the lab for their independent study. It has Internet access, Japanese software, and the audio CDs for the Workbook Listening Comprehension and the Textbook Dialogue/Vocabulary practice. Japanese Placement Exams can be taken in LRC. **Operating Hours: Mon.–Thurs. 9a.m. – 7p.m. Fri. 9a.m. – 1p.m.**

Copyright and Fair Use Requirement:

You are individually and solely responsible for violations of copyright and fair use laws. The university will neither protect nor defend you nor assume any responsibility for employee or student violations of fair use laws. Please visit the copyright website at: < <http://provost.unlv.edu/copyright/> > for more information.

Official Extracurricular Activity: Students who represent UNLV at any official extracurricular activity shall have the opportunity to make up assignments; however, the student must provide official written notification to the instructor no less than **one week prior to the missed class(es)**.

Religious Holidays: Students who will miss class to observe religious holidays are responsible for notifying the instructor **no later than the last day of late registration** to be assured of this opportunity.

Students with Disabilities:

If you have a documented disability that may require accommodations, you will need to contact the Disability Resource Center (DRC) for coordination of services. The DRC is located in the Student Services Complex (SSC-A), Room 143, phone (702) 895-0866, fax (702) 895-0651. For additional information please visit: < <http://drc.unlv.edu/> >.

Support for Student Academic Success: <http://academicsuccess.unlv.edu/learningsupport/index.html>

Tutoring: <http://academicsuccess.unlv.edu/tutoring> **Writing Center:** <http://writingcenter.unlv.edu/>

Other UNLV Policies, Procedures and Guidelines for Students: <http://provost.unlv.edu/policies.html>

☆ For any inquiries regarding the Japanese Program, please contact **Emi Fujiyama, the Japanese Language Coordinator**, at 702-895-3164 or emi.fujiyama@unlv.edu.

“Tentative” Course Schedule and Assignments: JPN 113 Sec. 7 Spring 2012

Office: FDH 233

Phone: 895-3554

E-mail: saikij@unlv.nevada.edu

Use WebCampus to download → <https://webcampus.nevada.edu/webct/entryPageInns.dowebct>

- Notes:** ✓ Worksheets are posted on WebCampus. Contact the instructor before the due date if you have any problem downloading.
 ✓ You **MUST** read the grammar section in the textbook and study vocabulary and Kanji before each lesson!
 ✓ Submit all the work together as a homework packet. Don't turn in your homework if any section/work was missing!

しゅう 週	ひ 日	コース・スケジュール (Course Schedule)	しゅくだい 宿題(Assignments)- Submit on Tuesdays unless stated. かんじ(Kanji)- 10 times and 1 sentence for each on Kanji Sheet
wk1	L1 1/17 (T)	Course Introduction Introducing yourself Everyday Greetings, Hiragana あ〜こ	TB: Genki Book I WB: Genki I Workbook Genki Website: http://genki.japantimes.co.jp/self_en *Use your CD-ROM to do the WB Listening Comprehension!
	L2 1/19 (TH)	Everyday Greetings (Cont.) Numbers 0-10, Hiragana さ〜の	
wk2	L3 1/24 (T)	Classroom Expressions (p.83+handout) Numbers 11-100, Hiragana は〜ん	#1 Due: -Listen to the greetings in your CD. -Read Culture Note (TB p.37), Expression Notes (TB p.36) and “Japanese Writing System I (Hiragana)” (TB p.24-28).-TB p.48-I-A (Write the numbers in Hiragana on a separate sheet.) -WB p.117-118 (Do only I & III, but not II.) -Student Information Sheet with your signature (attached at the end of this syllabus)
	L4 1/26 (TH)	Quiz 1 Lesson 1 New Friends Vocabulary, XはYですか), Question Sentences (Phone Number), Hiragana Rules	
wk3	L5 1/31 (T)	Time (O'clock/Minutes), Noun1 の Noun2 More Hiragana Rules	#2 Due: -WB p. 119-120(Do only I & III, but not II.), WB p. 11-12 -TB p. 48-I-B (Write the numbers on a separate sheet in Hiragana.) -Hiragana Worksheet (あ〜ん/A-N) -Practice classroom expressions on p. 83 and the ones on the handout.
	L6 2/2 (TH)	Quiz 2 Question Sentences (Age, School year, Country and Nationality)	
wk4	L7 2/7 (T)	Question Sentences (School, Major, Family, Occupation)	#3 Due: -WB p. 121(Do only I and III, but not II.) & p.122-123 (Do only II and IV, but not I and III.)(*Keep WB p.124 for Homework #6.), WB p.13-14 -TB p. 290-292 (A, B, C, D, E, F, G, H) <u>Worksheet</u> -Lesson 1 Vocabulary Worksheet
	L8 2/9 (TH)	Quiz 3 Asking Personal Questions (handout), Lesson 1 Dialogue, Review for Exam 1	
wk5	L9 2/14 (T)	Exam 1 (Greetings, Classroom Expressions, Lesson 1 and Hiragana) Quiz 4 (Oral Quiz)	#4 Due (on Thurs. 2/16): -WB p.15-16, WB p.17-18 (Listening) -TB p. 51-52-V-A (Describe 2 people on the chart, except Mary, using the cues in (a) through (e).) -Read Expression Notes (TB p.46-47) and Culture Note (TB p.45).
	L10 2/16 (TH)	Lesson 2: かいもの Large numbers (100-100,000), Price, Katakana アート	
wk6	L11 2/21 (T)	これ/それ/あれ/どれ この/その/あの/どの + noun, Katakana ナーン	#5 Due : -Lesson 2 Vocabulary Sheet -Read “Japanese Writing System II (Katakana)” (TB p.28-30).
	L12 2/23 (TH)	Quiz 5 Places, ここ/そこ/あそこ/どこ, Whose だれの (Possessive の), Katakana rules	
wk7	L13 2/28 (T)	Quiz 6 Also も, です・じゃありません	#6 Due (on Thurs. 3/1): -WB. p.19-22, p.124-128 -TB p.294-297-I (A, B, C, D, E) and II (Name Tag) <u>Worksheet</u> -Read Expression Notes (TB p.67) and Culture Note (TB p.68).
	L14 3/1 (TH)	Lesson 2 Dialogue, Review	

“Tentative” Course Schedule and Assignments: JPN 113 Sec. 7 Spring 2012 (Cont.)

週 <small>しゅう</small>	日 <small>ひ</small>	コース・スケジュール (Course Schedule)	宿題(Assignments)- <small>しゅくだい</small> Submit on <u>Tuesdays</u> unless stated. <u>かんじ(Kanji)- 10 times and 1 sentence for each</u>
wk8	L15 3/6 (T)	Exam 2 (Lesson 2, Katakana) Lesson 3: デートのやくそく Verbs (じしょ Form)	#7 Due (on Thurs. 3/8): Recommended to do WB before the Exam 2. -WB p.23-26 (Listening) -TB. p.297 (III, and IV – For IV, choose 1 thing you own and write three sentences about it!)
	L16 3/8 (TH)	Verbs (ます・ません Form), The topic particle は Kanji: 一二三	
wk9	L17 3/13 (T)	Quiz 7 Daily Activities (Nouns, Particle を、へ(に)) Kanji: 四五六七	#8 Due (on Thurs. 3/15): -WB p.27-28 -Lesson 3 Vocabulary Sheet -Read “Japanese Writing System III (Kanji)” (TB p.30-31). - Kanji: 一三三四五六七
	L18 3/15 (TH)	Daily Schedule, Particles で、に, Kanji: 八九十時	
wk10	L19 3/20 (T)	Quiz 8 Daily Schedule, Time Reference Words Kanji: 百千万円	<u>Presentation Script Draft Due on Thurs. 3/22</u>
	L20 3/22 (TH)	Making Suggestions, Frequency Adverbs	
wk11	L21 3/27 (T)	Kanji practice Lesson 3 Dialogue, Review	#9 Due: -WB p.29-30 WB p.130 -TB p. 98-II-A (Write questions and answers in Japanese.) -Kanji: 八九十時百千万円 -Read Expression Notes (TB p.94) and Culture Note (TB p.103).
	L22 3/29 (TH)	Exam 3 (Lesson 3 & Kanji)	
<i>Spring Break 4/2-4/7</i>			
wk12	L23 4/10 (T)	<u>Presentation</u>	<u>Presentation Final Script Due on Tue. 4/10</u>
	L24 4/12 (TH)	Lesson 4: はじめてのデート Things/Place Existence います・あります Kanji: 日本人曜	
wk13	L25 4/17 (T)	Existence います・あります Schedule (Days), Location/Position K: 月火水木金土	#11 Due: -Lesson 4 Vocabulary Sheet -WB p.35-36 -TB p.115-I- B (Write questions and answers. →Do only odd numbers.) -Kanji: 日本人曜
	L26 4/19 (TH)	Quiz 9 Location /Position(Describing Where Things Are) Past Event でした・じゃありませんでした、 ました・ませんでした K: 上下中半	
wk14	L27 4/24 (T)	Location/Position, Past Event (Cont.)	#12 Due: -WB p.37-39 (* Keep WB p.40 for JPN114.), WB p.132 (Don't do p.132-III.) -Kanji: 月火水木金土上下中半 -Read Expression Notes (TB p.113) and Culture Note (TB p.114).
	L28 4/26 (TH)	Practice for the Interview Review for the final exam	
wk15	L29 5/1 (T)	Interview	<i>Review previous chapters and be prepared for the interview and the final exam!</i>
	L30 5/3 (TH)	Interview	
wk16	L31 (T)	Final Exam May 8, 1:00-3:00	よくがんばりましたね。☺

Student Information Sheet for JPN _____ Sec. _____ Semester _____

1. Your Name: (English) _____ (Japanese) _____.

2. Classification (circle one): **Fr. So. Jr. Sr. Grad. Audit.** Major: _____.

3. Contact Info.: <e-mail> _____ <Phone> _____.

Birthplace: city/state _____ country _____ Native Language(s): _____.

4. Your past Japanese class(es)*: Please list all the classes at your best knowledge. (Use the back if necessary.)

**Please describe your past experience with Japanese language in the section (5) if you have not taken any Japanese classes before.*

a) Level of class(es) ex. Japanese 1 in HS (high school), JPN113	b) Textbook(s)	c) School(s) Please write the state if it was outside of Las Vegas.	d) Teacher(s) Only if you took class(es) in Las Vegas.	e) When year and/or semester

5. Your past experience with Japanese Language:

Have you been to Japan before? **Yes / No** If yes, (a) where, (b) when and (c) how long?

(a) _____ (b) _____ (c) _____.

Other experience:

6. Have you studied any other foreign language before? **Yes / No** If yes, (a) what language and (b) how long?

(a) _____ (b) _____.

7. What are the reasons that you decided to take this course? Check (✓) the three that best apply.

- () A foreign language is required for graduation.
- () This class fits my schedule the best and was still open among all the foreign languages.
- () I would like to be able to speak and understand the basic Japanese.
- () I have Japanese friends/ relatives/ associates.
- () I am interested in the Japanese culture, which is particularly (_____).
- () I would like to study in Japan. If so, when and where? (_____)
- () It might help me find a job. If so, what kind of job? (_____)
- () I would like to go to Japan someday. If so, where in Japan? (_____)
- () Other reasons:

8. Any particular things which you are interested in?

9. What would you like to do in this class? Any other pertinent information that you think your instructor should know?

✂Please sign below after you read the course syllabus and the schedule and turn this page in with your first homework. Thank you!

I understand and will accept the course syllabus and the grading policies completely.

Signature: _____ Date: _____.