CHI 113    1001                                               Professor: Xiaoling Hays
MW 11:30 – 12:45    BEH 212                        Office: FDH 208

CHI 113    1002                                              E-mail: Xiaoling.Hays@unlv.edu
MW  1:00-2:15 FDH201                        Office Hours: MW/8:30-10:00

Required books:
Integrated Chinese  Level I Part I    Textbook
Integrated Chinese  Level I Part I    Workbook,
Integrated Chinese  Level I Part I    Character Book
Third Edition 2009 by:
Yuehua Liu, Tao-chung Yao, Nyan-Ping Bi, Yaohua Shi, Lianyan Ge.

Course Description & Learning Objectives :
( Introduction Pinyin –Lesson 5 &Review)
This 16-week course is designed to acquaint students with holistic four language
skills of listening, speaking, reading and writing Chinese within a limited scope. To help
students understand how the Chinese language works grammatically, and how to use
Chinese in real life. To help students build a solid foundation in learning Chinese.
It will take 4 sessions to finish one lesson/unit. There will be 7 unit quizzes, a 75-
min midterm, and a 2-hour final exam.
Students who have completed the first semester of Elementary Chinese CHI 113 are
expected to
• Be knowledgeable of the Chinese phonological system and be able to write
Chinese phonetic symbols( the Pinyin Romanization System)
• Be knowledgeable of the Chinese writing system (e.g., stoke orders, basic
radicals, etc), and be able to write short sentences.
• Be able to understand and use common expressions in the classroom activities.
• Be able to introduce him/herself and others and can ask and answer questions
about personal details (e.g. family, hobbies, friends, dates and times, etc.)
• Comprehend short written dialogues and reading passages with familiar
vocabulary.

Attendance and class participation:
Students are responsible for all course work whether in class or absent. Attendance in
this class is critical; therefore, three absences from class will lower a student’s grade one
letter grade. Excessive tardiness or leaving early will have a negative impact on a
student’s grade.
Class participation is required of all students. Class participation is defined as students
being randomly called upon by the instructor and providing an answer that shows the
student has read the assigned material. Class disruption or sleeping during class will have
a negative impact on a student’s grade. Class disruption includes, but is not limited to, speaking while the instructor or another student is talking, cellular telephones ringing during class, and answering cellular telephones during class.

Class meeting
1. Attendance is an essential course requirement. Participation in classroom activities is expected. In addition to the discussion of the text there will be practice of vocabulary, role playing, and group-based tasks.
2. Come to class on time. Leaving early or coming ten minutes late will be considered as absent. Only physician notes or appropriate written documentation are accepted for excused absences. Absences and lack of enthusiasm for classroom participation will definitely impact the final grade.

Missed Classes: Students missing this class because of representing UNLV in any official extracurricular activity shall give the opportunity to make up assignments, the student provides official written notification to the instructor no less than one week prior to the missed class (es), which offer a “drop one” option for the lowest assignment, quiz, or exam, assigning the student a grade of zero for an excused absence for extracurricular activity (For purposes of definition, extracurricular activities may include, but are not limited to: fine arts activities, intercollegiate athletics, science and engineering competitions, liberal arts competitions, recruitment activities, and any other event or activity sanctioned by a college/school dean, and/or the Executive Vice President and Provost.)

Oral Presentation:
You are to speak 10 commonly used sentences/expressions in Chinese.
1. There will be one mid-term and one final oral presentation. The final presentation is a group project of two or three students each. (5-10 commonly used sentences)
2. The script should be turned in two weeks before scheduled presentation time. Discussing the script with the instructor is required before the oral presentation. Time for the oral presentation is 5-8 minutes per group. Time for the final presentation is around three minutes per person.( self-introduction)

Homework: Homework will be graded. Assignments must be completed and prepared well for the quizzes of each chapter. It is your job to write and practice a new character in using your Character Workbook. Focus on simplified character and traditional character by option. The hand writing will be graded before Mid-term and Final.

Language Lab: There are language tapes, video tapes, and computer software in the language lab (FDH2nd floor). Best effort should be made to take full advantage of the available audio/video tapes and computer software. The audio tapes can be reduplicated for personal use. Students are required to have 50-minute conversation lab each week, starting the third week.

Quizzes and Examinations:
1. Weekly quizzes will be given to test your use of new words and sentence patterns.
2. A mid-term examination and a final examination will be given during the semester. Students are expected to be on time for exams.
3. Quizzes may be made up only for an acceptable reason. Mid-term and the Final examinations cannot be made up for any reason. As a general rule, a student missing a class or laboratory assignment because of observance of a religious holiday shall have the opportunity to make up missed work.

Requirement & Evaluation:
1. Attendance and Daily performance 20%
2. Homework assignments 20%
3. Quizzes 20%
4. Oral presentation 10%
5. Mid-term examination 10%
6. Final examination 20%

Grading scale
A=93-100 A- =90-92
B+=87-89 B=84-86 B- =80-83
C+=77-79 C=74-76 C- =70-73
D+ 67-69 D 64-66 D- 60-63 F 59 & below

Academic Misconduct – Academic integrity is a legitimate concern for every member of the campus community; all share in upholding the fundamental values of honesty, trust, respect, fairness, responsibility and professionalism. By choosing to join the UNLV community, students accept the expectations of the Student Academic Misconduct Policy and are encouraged when faced with choices to always take the ethical path. Students enrolling in UNLV assume the obligation to conduct themselves in a manner compatible with UNLV’s function as an educational institution. An example of academic misconduct is plagiarism. Plagiarism is using the words or ideas of another, from the Internet or any source, without proper citation of the sources. See the Student Academic Misconduct Policy (approved December 9, 2005) located at: http://studentconduct.unlv.edu/misconduct/policy.html.

Copyright – The University requires all members of the University Community to familiarize themselves with and to follow copyright and fair use requirements. You are individually and solely responsible for violations of copyright and fair use laws. The University will neither protect nor defend you nor assume any responsibility for your violations of fair use laws. Violations of copyright laws could subject you to federal and state civil penalties and criminal liability, as well as disciplinary action under University policies. Additional information can be found at: http://www.unlv.edu/provost/copyright.

Disability Resource Center (DRC) – The UNLV Disability Resource Center (SSC-A 143, http://drc.unlv.edu/, 702-8950866) provides resources for students with disabilities. If you feel that you have a disability, please make an appointment with a Disabilities Specialist at the DRC to discuss what options may be available to you. If you are registered with the UNLV Disability Resource Center, bring your Academic Accommodation Plan from the DRC to the instructor during office hours so that you may work together to develop strategies for implementing the accommodations to meet both
your needs and the requirements of the course. Any information you provide is private and will be treated as such. To maintain the confidentiality of your request, please do not approach the instructor before or after class to discuss your accommodation needs.

**Religious Holidays Policy** – Any student missing class quizzes, examinations, or any other class or lab work because of observance of religious holidays shall be given an opportunity during that semester to make up missed work. The make-up will apply to the religious holiday absence only. It shall be the responsibility of the student to notify the instructor no later than the end of the first two weeks of classes, January 30, 2015. For additional information, please visit:

**Incomplete Grades** - The grade of I – Incomplete – can be granted when a student has satisfactorily completed three-fourths of course work for that semester/session but for reason(s) beyond the student’s control, and acceptable to the instructor, cannot complete the last part of the course, and the instructor believes that the student can finish the course without repeating it. The incomplete work must be made up before the end of the following regular semester. If course requirements are not completed within the time indicated, a grade of F will be recorded and the GPA will be adjusted accordingly. Students who are fulfilling an Incomplete do not register for the course but make individual arrangements with the instructor who assigned the I grade.

**Tutoring** – The Academic Success Center (ASC) provides tutoring and academic assistance for all UNLV students taking UNLV courses. Students are encouraged to stop by the ASC to learn more about subjects offered, tutoring times and other academic resources. The ASC is located across from the Student Services Complex (SSC). Students may learn more about tutoring services by calling 702-895-3177 or visiting the tutoring web site at: http://academicsuccess.unlv.edu/tutoring/.

**Teaching Evaluations:**
Please be aware that you are going to receive an E-mail about an evaluation of this course during the last three-four week of each semester. In order to evaluate the effectiveness of teaching at UNLV, course evaluations are required to be administered at the end of each course. Teaching evaluations are a very important piece of assessment data and it is important that the reliability, validity, and legitimacy of these instruments be maintained. Please respond to this e-mail promptly.

Helpful website:
Find us UNLV Chinese. On facebook!
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**Note:** The syllabus is subject to modification with ample notice to students if the instructor deems necessary.